

The Secretary  
National Stock Exchange of India Limited  
Exchange Plaza  
Plot No.C/1, G Block  
Bandra Kurla Complex  
Bandra (East)  
Mumbai 400051

The Secretary  
Bombay Stock Exchange Limited  
Phiroze Jeejeebhoy Towers, 17<sup>th</sup> Floor  
Dalal Street, Fort  
Mumbai 400001

**Sub: Reconciliation of Share Capital Audit for the quarter ended December, 2015**

Pursuant to the Order passed by SEBI, vide PR-03/2003 dated 02.01.2003, I have verified and checked the books, papers and other documents of Zenith Exports Limited having its registered office at 19, R. N. Mukherjee Road, Kolkata 700001 in relation to the Reconciliation of Share Capital Audit and the report in the format prescribed duly certified is enclosed herewith for the quarter ended December, 2015 for your record.

Place: Kolkata

Date: 21.01.2016



*Mamta Binani*  
**Mamta Binani**

C.P.No.2598

FCS No.4525



**RECONCILIATION OF SHARE CAPITAL AUDIT**

1. For Quarter Ended	: December, 2015	
2. ISIN	: INE 058B01018	
3. Face Value	: Rs.10.00 each	
4. Name of the Company	: ZENITH EXPORTS LIMITED	
5. Registered Office Address	: 19, R. N. Mukherjee Road, Kolkata 700001	
6. Correspondence Address	: 19, R. N. Mukherjee Road, Kolkata 700001	
7. Telephone and Fax Nos.	: Tel no.: 033 2248-7071 : Fax nos.: 2248-9853/0960	
8. E-mail address	: <a href="mailto:zenith@giascl01.vsnl.net.in">zenith@giascl01.vsnl.net.in</a>	
9. Names of the Stock Exchanges where the Company's securities are listed	: 1. National Stock Exchange of India Limited 2. Bombay Stock Exchange Limited	
	<u>Number of shares</u>	<u>% of Total Issued Capital</u>
10. Issued Capital	: 5396250	100%
11. Listed Capital (Exchange wise) (as per Company records)	: 5396250	100%
12. Held in dematerialized form in CDSL	: 46812	0.87%
13. Held in dematerialized form in NSDL	: 5312900	98.45%
14. Physical	: 36538	0.68%
15. Total Number of Shares (12+13+14)	: 5396250	100%
16. Reasons for difference, if any between (10 & 11), (10 & 15), (11 & 15)	: N.A	

*Mamta Binani*



17. Certifying the details in changes in share capital during the quarter under consideration as per Table below:

<u>Particulars*</u>	<u>No. of shares</u>	<u>Applied/ Not Applied for Listing</u>	<u>Listed on Stock Exchanges (specify names)</u>	<u>Whether intimated to CDSL</u>	<u>Whether intimated to NSDL</u>	<u>In Prin. app. pending for listing (specify names of SE)</u>
N.A	N.A	N.A	N.A	N.A	N.A	N.A

\* Rights, Bonus, Preferential Issue, ESOPs, Amalgamation, Conversion, Buyback, Capital Reduction, Forfeiture, Any other (to specify)

18. Register of Members is updated (Yes/ No) : Yes  
If not, updated up to which date

19. Reference to previous quarter with regards to excess dematerialized shares, if any : N. A.

20. Has the Company resolved the matter mentioned in point 19 above in the current quarter : N. A.

21. Mention the total no. of request, if any, confirmed after 21 days and the total no. of requests beyond 21 days with the reasons for delay : N.A.

Total No. of demat requests	No. of requests	No. of shares	Reasons for delay
Confirmed after 21 days	---	----	----
Pending for more than 21 days	---	----	----

22. Name, Telephone & Fax No. of the Compliance Officer of the Company : CS Lawkush Prasad, Compliance Officer\*\*  
: Tel no.:033 2248-1638  
: Fax nos.: 2248-0960/9853

: CS Govind Pandey, Compliance Officer\*\*\*  
: Tel no.: 033 2248-7071  
: Fax nos.: 2248-0960/9853

\*\*Resigned w.e.f. 28.12.2015

\*\*\*Appointed w.e.f. 28.12.2015

*Mamta Binani*



23. Name, Address, Telephone & Fax No., Regn. No. of the Auditor : CS Mamta Binani  
Room No.6, 4<sup>th</sup> Floor, Commerce House  
2A, Ganesh Chandra Avenue,  
Kolkata 700013;  
Tel: 98310-99551, 033 2213- 2045/46  
CP No. 2598, FCS No. 4525
24. Appointment of Common Agency for share registry work (if yes, name & address) : C.B. Management Services Private Limited  
P-22 Bondel Road, Kolkata 700019
25. Any other detail that the auditor may like to Provide (e.g. BIFR Company, delisting from SE) : None

*Mamta Binani*

**MAMTA BINANI**  
COMPANY SECRETARY, C. P. No. 2598  
COMMERCE HOUSE, 2A, G. C. AVENUE,  
4TH FLOOR, ROOM No. 6, KOL-13,  
PH : 3028-8956, (M) 9831099551